



Village at Beckett Ridge Condominium Owners Association

SERVICE REQUEST

Please print

Owner Name: _____ Date: _____

Building #: _____ Unit #: _____ Home Phone: _____

Cell Phone: _____

Problem: (Be Explicit):

If a Homeowner requests service work and the work is not an Association expense the Homeowner will be charged for ALL Labor and Materials connected with this service call. Our minimum service call charge is \$49.00 rates are subject to change without notice. PLEASE BE SURE THAT ALL WORK REQUESTED ON THIS FORM IS AN ASSOCIATION EXPENSE.

Please Mail or Email this form to:

Towne Properties LLC, 11840C Kempersprings Drive, Cincinnati, Ohio 45240

Phone: 513/874-3737

candicehall@towneproperties.com